



KANNUR UNIVERSITY
EP IV

No.EP IV/EP IV - 5/5105/2023

K. U. H. Q.,Dated: 31.07.2023

NOTIFICATION

(i) U. O. No. EGI.3/Exam. Fee Revision/ 2019 dated 27.02.2023

It is hereby notified for the information of all concerned that the following is the schedule for **Second Semester M.Com (Five Year Integrated) Degree (CBCSS -Regular) Examinations, May 2023** in the University Teaching Department of Commerce and Business Studies.

Online Registration	Starting date	14.08.2023
	Closing date (<i>Without Fine</i>)	17.08.2023 5 pm
	Closing date (<i>With Fine of ₹190/-</i>)	19.08.2023 5 pm
Last Date for submitting statement of fees and affidavits by candidates availing fee concession who receive grant directly to their bank account.		22.08.2023 4 pm
Schedule for submitting APC (Online)	Starting date	23.08.2023
	closing date	24.08.2023
Tentative Date of publishing Time Tables		24.08.2023
Tentative date of issuing hall tickets		04.09.2023
Tentative Schedule for submitting Internal Assessment Marks (Online)*	Starting date	08.09.2023
	Ending date	18.09.2023 5 pm
Date of Commencement of Examination		08.09.2023
Last Date for Submitting Schedule & Panel of Examiners(both internal & external)for conduct of Practical/Project Evaluation/Viva Voce & Valuation of Answer Scripts		26.08.2023 5 pm
Last Date for Upload of ESE Marks (Including Theory/Practical, Project & Viva-Voce)		03.10.2023 4 pm
Last date for receipt of scanned copy of minutes of Pass Board Meeting via e mail		03.10.2023 4 pm
Date of Publication of Results		17.10.2023

Fee shall be remitted only through **SBI e-pay**.

The printouts of online applications, in the case of Regular students shall be retained in the Department itself.

The Course Director shall log in and download the detailed statement of fees remitted by the regular candidates and forward an attested copy of the same to the undersigned.

Candidates availing fee concession , who receive the grant directly to their bank account shall either remit the fee while registration , or remit it as and when it is received from the Government Department.

Fee in respect of candidates, availing fee concession received through the institution's bank account, shall be credited to the Kannur University Fund by the Course Director and the undersigned shall be informed of the details of such remittance, without delay.

All SC/ ST candidates claiming fee concession (receiving the grant directly to their Bank accounts) shall

submit the affidavit (Annexure I) attached to the notification, to the Course Director and Course Director shall verify , certify and forward the affidavits to the University in time.

Course Director shall submit the duly filled and signed certificate (Annexure II) attached to the notification pertaining to all other eligible candidates availing fee concession (receiving the grant through the institution's bank account), who have not remitted the examination fee during registration .

If any candidate, receiving grant through the institution's bank account has remitted the examination fee during registration, the Course Director shall take necessary action to reimburse the amount to the candidates.

Results of the candidates with fee due, Non production of Qualifying certificates and Non production of condonation order for attendance shortage will not be released .

Penalty shall be levied for delayed submission/incorrect submission/ non-submission of data/Application, as per the University rules.

Candidates with shortage of attendance shall not be issued hall tickets, unless the Head of the Department / Course Director recommends and states that the shortage is within the condonable limit and the applications for condonation have been forwarded to the Registrar.

Examination Fee:

Particulars	Fee (₹)
Application form	55
Theory (per paper)	110
Grade Card	80
CV Camp Fee	190

Candidates availing fee concession shall either remit the entire examination fee or Rs. 55/- only (Fee for application form) .

The Schedule of Examinations **will not be intimated** to the candidates individually. The timetable will be published on the university website. Candidates registered for the examination shall visit the university website, for further information in this regard.

The Department concerned shall be the centre of examination.

Sd/-
CONTROLLER OF EXAMINATIONS

To:

Course Director, Department of Commerce and Business Studies

Copy to:

PA to CE/JR II/DR I, II/AR I, III, VI, VIII/Enquiry/FC & D I & II/EP IV/SF/DF/FC/ EX C1,C2, C3/CE Section/CP

PROFORMA FOR FURNISHING FEE DETAILS

- a) **Name of the College/Centre:**
b) **Name of Programme:**
c) **Session of Examination (Month& Year):**

Sl. No	Register No.	Name of Student	Fee Particulars (in `)							
			Examination Fee*	Mode of Payment	Whether eligible for fee concession	Fee for Degree Certificate (for final semester only)	Fee now remitted	No. and date of Chalan (in case of payment methods other than SBI e-pay)	Amount due to the University (if any)	Remarks
Total										

TOTAL :

*Fee for CV Camp, Marklist, Provisional Certificate, Application, Fine etc also be included

I certify that the details furnished above are correct and entire fee has been remitted to the University account. I undertake that the amount received in the institution's account from the Govt. Department in respect of fee concession will be remitted to the University account, if the candidate has not remitted fee during registration.

Date:

PRINCIPAL (Affiliated Colleges)/
ASSISTANT DIRECTOR/ COURSE DIRECTOR/ HEAD OF THE DEARTMENT (University Departments)



KANNUR UNIVERSITY

ANNEXURE I

AFFIDAVIT

(for SC/ST candidates who receive the grant *directly to their bank account* and have *not* remitted examination fee during registration)

I.....S/o / D/o..... studying
in.....(College/ University Department) for the
programme with Reg. No./Admn. No..... do
hereby solemnly affirm and declare as under:

1. That I am a genuine applicant for Semester Regular/Supplementary/Improvement Examination.....(session)
2. That I have applied for E grantz in time.
3. I haven't received the E grantz for exam fee so far.
4. I will pay the examination fee in full before the publication of thesemester examination.....(session) result or else I understand that the result will be withheld.

I hereby declare that the above facts are true and correct.

Place:
Date:

Signature:
Name:
Address :

Date Office Seal Signature of the Principal/Head of institution /University Dept



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ANNEXURE II

CERTIFICATE

(for candidates availing fee concession who receive the grant through institution's bank account and has not remitted examination fee during registration)

This is to certify that Sri/ Smt. _____ appearing for the examination in the First/ Second consecutive chance has applied for eligible fee concession in time. His/ her Examinations fee of ₹ _____ will be claimed by me from the Government Department concerned and will be remitted to the University. Details of such remittance will be informed to the Controller of Examinations.

Date

Office Seal

Signature of the Principal/Head of institution /University Dept