



**KANNUR UNIVERSITY
EXAMINATION BRANCH**

No.EX/EG1-II/14454/MBA/2023

K. U. H. Q., Dated: 30.11.2023

NOTIFICATION

- Ref: (i) U. O. No. EGI.3/Exam.Fee Revision/ 2019 dated 27.02.2023
(ii) U.O No.EX/EGI-III/285/2023 dated 09.01.2023
(iii) U.O No.EAII-2/2015 dated 13.08.2015
(iv) U.O No.AcadC/Acad C3/2232/2023 (I) dated 04.11.2023

It is hereby notified for the information of all concerned that the following is the schedule for

1. **First Semester M. B. A. Degree (C.B. S. S.- Regular -2023 Admission/Supplementary- 2020 to 2022 Admissions) Examinations, October 2023** in Affiliated Colleges and Centres
2. **First Semester M. B. A. Degree (C.B. S. S.- Supplementary -One Time Mercy Chance- 2014 to 2019 Admissions) Examinations, October 2023** in Affiliated Colleges and Centres

Students database registration (Online)	Start date	20.12.2023
	End date	28.12.2023
Last date of submitting Qualifying Certificate and Matriculation/ Recognition Applications along with printouts of students database registration forms in the University (2023 Admission)		03.01.2024, 5 p. m.
Online Registration for examination	Start date	01.01.2024
	End date (without fine)	06.01.2024, 5 p.m
	End date (with fine of ₹190/-)	08.01.2024, 5p.m
Last date for submitting affidavits & statement of fees of Regular (2023 Admission) candidates / printouts of application and chalan receipts of Supplementary/Improvement/ Mercy Chance candidates in the University		10.01.2024, 5 p. m.
Schedule for submitting APC (Online)	Start date	15.01.2024
	End date	17.01.2024, 5 p. m.
Schedule for submitting Internal Assessment Marks (Online)	Start date	01.02.2024
	End date	16.02.2024, 5 p. m.
Tentative Date of issuing timetable		15.01.2024
Tentative Date of issuing hall tickets		25.01.2024
Tentative Date of Commencement of Examinations		31.01.2024

This is the last chance for 2020 admission candidates for First Semester Examinations, as per the programme regulations.

As the registration in ABC portal is mandatory utmost care should be taken to enter the ABC ID of every candidate in the application for registering the examination

Mode of payment of fee will be SBI e-pay for regular (2023 admission) candidates and SBI Collect for supplementary /Mercy chance candidates.

The printouts of online applications of regular (2023 admission) candidates shall be retained in the College itself. However, the printout of student database registration form submitted online has to be forwarded to the University . The printouts of online applications and chalan receipts of supplementary/Mercy Chance candidates have to be submitted in the University before the last date prescribed.

The Principal shall submit the following documents to the University on or before 03.01.2024, 5 p. m.

1. The Printout generated after submitting student's data online

2. Photocopy of the Qualifying Certificate verified and attested by the Principals of Colleges/ Assistant Directors concerned, as per the Clause 4.2 of UGC Notification October 2018 Regarding Refund of Fees and Non-Retention of Original Certificates. (Attestation by the Principal/Assistant Director will only be accepted).
3. Equivalency certificate from Kannur University, in case of candidates who passed qualifying examination through Distance Education from universities outside Kerala and those who obtained degrees with different nomenclature, (Recognition Certificate is sufficient if the eligibility is any UG degree), as per the instructions contained in the admission prospectus
4. Duly filled Matriculation/Recognition Application attested by the Principal/Assistant Director (only for Students who Passed their qualifying examination from other Universities).

The Principal/ Assistant Director shall log in and download the detailed statement of fees remitted by the regular candidates and forward an attested copy of the same, along with the affidavits submitted by the candidates receiving grant directly to their bank account, who have not remitted the examination fee during registration.

The eligible candidates who receive the grant directly to their bank account shall **either remit the examination fee online (SBI e pay) during registration without opting fee concession or remit the amount to the University as and when it is received from the Government Department concerned.** These candidates shall **submit the affidavit in annexure I, if the examination fee is not remitted during registration.**

The candidates who receive the grant through the institution's bank account shall opt for fee concession during registration. The Head of the Institution shall credit the examination fees of these candidates to the Kannur University Fund and inform details of such remittance to the Examination Branch without delay. If any candidate receiving grant through the institution's bank account has remitted the examination fee during registration, the principal of the College shall reimburse the amount to the candidate.

Penalty will be levied for delayed submission/incorrect submission/ non-submission of data/Applications, as per the university rules. The deadline for submitting applications and data as per the above schedule will not be extended.

Candidates with shortage of attendance will not be issued hall tickets unless the Principal/ Assistant Director recommends and states that the shortage is within the condonable limit and the application for condonation have been forwarded to the Registrar.

The Candidates of 2014 to 2019 Admissions should reregister themselves (in the format available in the university website) by remitting ₹4000/ as re-registration fee for Mercy Chance Examinations and submit the application of reregistration to the Controller of Examinations. The candidates should also pay ₹ 1000/ as Course wise(paper wise) Examination fee. They should attach the filled in re-registration proforma along with their applications, failing which such applications will be rejected without further notice

Examination Fees:

Particulars	Regular/Supplementary	Fee (₹)
Application form	Regular/Supplementary/ Mercy Chance	55
Theory(per paper)	Regular	190
	Supplementary	250
	Mercy Chance	1000
Project(if any)	Regular	590
	Mercy Chance	1000
Viva(if any)	Regular/ Supplementary	145
	Mercy Chance	1000
Grade Card	Regular/ Supplementary/Mercy Chance	80
CV Camp Fee	Regular/ Supplementary/Mercy Chance	190
Re registration Fee	Mercy Chance	4000

All candidates (including candidates availing fee concession) shall remit the application fee of ₹55/- Registration process will be completed only after remitting the applicable fee. *Any amount due to the University shall be remitted on reimbursement of the fee from the Government Department concerned or on remittance by the candidate concerned, before publication of results or else the results will be withheld.*

The Schedule of Examinations **will not be** intimated to the candidates individually. The timetable will be published on the University website. Candidates registered for the examination shall visit the university website, for further information in this regard.

The centre of Examinations will be the respective Colleges/ M. B. A. Centres.

The date of publication of results will be announced later.

Sd/-
CONTROLLER OF EXAMINATIONS

To:

1. The Principal, Chinmaya Institute of Technology, Kannur
2. The Principal, Institute of Technology Mayyil, Kannur
3. The Principal, People Institute of Management Studies
4. The Principal, Vimal Jyothi Institute of Management and Research, Chemperi
5. The Director, Institute of Cooperative Management, Parassinikadavu
6. Assistant Director, Centre for Management Studies, Mangattuparamba Campus
7. Assistant Director, Centre for M. B. A., Dr. P. K. R. M. Campus, Nileshwaram

Copy to:

PA to CE/JR/DR II/AR II, VI/Enquiry/SF/DF/FC/EX C I, II, III Sections/ EP III/ EG IV/ CE Section/CP



KANNUR UNIVERSITY

ANNEXURE I

AFFIDAVIT

(for SC/ST candidates who receive the grant *directly to their bank account* and have *not* remitted examination fee during registration)

I.....S/o / D/o..... studying
in.....(College/ University Department) for the
programme with Reg. No./Admn. No..... do
hereby solemnly affirm and declare as under:

1. That I am a genuine applicant for Semester Regular/Supplementary/Improvement Examination.....(session)
2. That I have applied for E grantz in time.
3. I haven't received the E grantz for exam fee so far.
4. I will pay the examination fee in full before the publication of thesemester examination.....(session) result or else I understand that the result will be withheld.

I hereby declare that the above facts are true and correct.

Place:
Date:

Signature:
Name:
Address :

Date Office Seal

Signature of the Principal/Head of institution /University Dept



KANNUR UNIVERSITY

ANNEXURE II

CERTIFICATE

(for candidates availing fee concession who receive the grant through institution's bank account and has not remitted examination fee during registration)

This is to certify that Sri/ Smt. _____ appearing for the examination in the First/ Second consecutive chance has applied for eligible fee concession in time. His/ her Examinations fee of ₹_____ will be claimed by me from the Government Department concerned and will be remitted to the University. Details of such remittance will be informed to the Controller of Examinations.

Date

Office Seal

Signature of the Principal/Head of institution /University Dept